

Local Ground Transportation Options

Many Bass Connections teams leave campus to travel to local sites for interviews, archival research, site visits, on site research, meetings with community partners, and even teambuilding activities.

Whenever possible, we encourage teams to use public transportation. But, we know that this is not always a realistic option. We strongly discourage students from driving themselves (and if they choose to do so, they should be made aware that they do so at their own risk).

For longer trips or outings, teams may consider chartered buses or the use of rental vehicles. If your team chooses to rent a vehicle, please refer to the [Guidelines for Driving with Students](#) to ensure compliance with Duke's policies.

For short, local trips, your team may consider using the Lyft Rides program. Through this program, teams can set-up **pre-paid trips** for students. We believe this is important to ensuring that all students in the program have an equitable experience (even if your team reimburses student travel, this method still requires students to front the costs). Please note that this option should not be used to transport minors (individuals under 18) who are not Duke students.

Using Lyft Rides

1. Students should first sign the [Duke liability waiver](#).
2. Your team can then pre-pay for trips through [Lyft Events](#) using the purchase card of a team leader.
3. Please note that M-F from 7:00 a.m. to 8:30 p.m., Duke does not allow taxis/ride-hailing services access at the following four locations on campus: West Campus Bus Stop; Bryan Center Circle; Research Drive Circle; East Campus Bus Stop.

We recommend scheduling pick-up and drop-off locations using the [designated locations](#) established by Duke.