**Bass Connections Budget Template for Project Teams**

You may complete this template and upload it to the [online form](https://dukeinterdisc.formstack.com/forms/bassconnections_2021_22teams) with your submission. Please note that you may also use your own budget template and/or edit the table below as needed. Please reference the [proposal guidelines](https://bassconnections.duke.edu/fac-team-resources/proposals) for more information about budgets, particularly allowable and unallowable staff/faculty effort.

**Total Budget Request:** \_\_\_\_\_\_\_\_\_\_\_\_\_

| **Cost Category** | **Funding Request** | **Notes (e.g., name of personnel, activities supported)** | |
| --- | --- | --- | --- |
| **Payroll-allowable Categories** | | | |
| GRADUATE STUDENT EFFORT:   * PhD teaching or graduate assistants (sugg. range: $15-18/hour) * Masters/Professional assistants (sugg. range: $12-15/hour) | $ |  | |
| UNDERGRADUATE STUDENT EFFORT (sugg. range: $11-14/hour) | $ |  | |
| POST-DOCTORAL EFFORT | $ |  | |
| STAFF/ FACULTY EFFORT ([read proposal guidelines](https://bassconnections.duke.edu/fac-team-resources/proposals) before budgeting this line) |  |  | |
| FRINGE [Projected fringe for FY 21/22: Staff/Faculty (27.0%); Postdocs (18.8%); PhD students (13.0%); other students (7.7%)] |  |  | |
| **Supplies & Materials** | | | |
| INSTRUCTIONAL, RESEARCH OR OFFICE SUPPLIES | $ |  | |
| COMPUTERS AND MINOR EQUIPMENT | $ |  | |
| **Travel Expenses** | | | |
| TRAVEL – DOMESTIC | $ | |  |
| TRAVEL – INTERNATIONAL | $ | |  |
| **General Operating & Other Costs** | | | |
| ADVERTISING AND PUBLICITY | $ |  | |
| CONTRACT WORK | $ |  | |
| PUBLIC RELATIONS | $ |  | |
| MEETINGS – BUSINESS | $ |  | |
| OTHER – MISC. | $ |  | |
| **TOTAL Bass Connections Request** | **$** |  | |
| **Other Sources of Project Funds** (Projects with other sources of support are strongly encouraged; please note other awarded, or proposed, funds so that we understand the comprehensive outlay for the project) | | | |
| [Source #1] | | | |
| [Source #2] (add more lines as needed) | | | |
| **Your Unit/Business Manager who could administer funds for project, if requested:** | | | |